

**CHECK LIST FOR RECEIVING AN APPLICATION BEFORE APPELLATE AUTHORITY FOR
ADVANCE RULING**

Application before the Appellate Authority for appeal against a ruling

SL. No	Document	If yes, please tick the box
1	Whether the application is filed in GST ARA - 02	
2	Whether hard copies of the ARA – 02 are submitted in quadruplicate	
3	Whether requisite fee of Rs 20,000/- (SGST – 10000/- and CGST – 10000/-) is paid	
4	Whether verified by the appellant	
5	Whether the e-mail address and contact number of the applicant are provided	
6	Whether the correct name, address and designation of the jurisdictional officer is provided	
7	Whether the fact of the case is stated in brief	
8	Whether the grounds of appeal are clearly mentioned	